Department of Chemical Engineering  
Course Override Form

This form MUST be signed by the Instructor of the requested course. Attach a copy of a recent unofficial transcript and a degree audit from SPIRE with this form. Please return all completed, signed forms to Tami Paluca in 158F Goessmann.

☐ Fall___________  ☐ Spring__________

__________________________  ____________________________
Student Name  Student ID Number

__________________________  ____________________________
Student E-mail Address  Student Phone Number

Justification (please use the back of this form if necessary):

_____ Override into a ChE course that is full. Please note that the department CANNOT override you into Math, Physics, or Chemistry Courses.

_____ Override into a ChE course for which you do not have the pre-requisites, or if you are not yet a ChE major. Please note that such requests are only granted under special circumstances. Please explain: _______________________
________________________________________________________________________________

_____ Other (please specify):_________________________________________
__________________________________________________________________
__________________________________________________________________

__________________________  ____________________________
Course Catalog Name  Class Number (SPIRE #)

__________________________  ____________________________
Course Pre-Requisites  Course Co-Requisites

__________________________  ____________________________
Instructor Name  Instructor Signature

Will this course overload your credit limit? If “YES”, BEFORE we can register the ChE course, YOU are responsible for either:

1) dropping a course  OR  2)obtaining a credit override from your Academic Dean.

Comments:________________________________________________________