

Department of Chemical Engineering Course Override Form

*This form **MUST** be signed by the Instructor of the requested course. Attach a copy of a recent unofficial transcript and a degree audit from SPIRE with this form. Please return all completed, signed forms to Tami Paluca in 158F Goessmann.*

Fall _____ Spring _____

Student Name

Student ID Number

Student E-mail Address

Student Phone Number

Justification (please use the back of this form if necessary):

_____ **Override into a ChE course that is full. Please note that the department CANNOT override you into Math, Physics, or Chemistry Courses.**

_____ **Override into a ChE course for which you do not have the pre-requisites, or if you are not yet a ChE major. Please note that such requests are only granted under special circumstances. Please explain:** _____

_____ **Other (please specify):** _____

Course Catalog Name

Class Number (SPIRE #)

Course Pre-Requisites

Course Co-Requisites

Instructor Name

Instructor Signature

Will this course **overload** your credit limit? If "YES", **BEFORE** we can register the ChE course, **YOU** are responsible for either:

1) **dropping** a course OR 2) obtaining a **credit override** from your Academic Dean.

Comments: _____